



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
TeleFax No. 7354979

PURCHASE ORDER NO. 2017-102

Supplier: CUBIX OFFICE INC.	Date: April 4, 2017
Address: <u>2nd Floor Unit A., 167 F. Manalo Street, Brgy. Kabayanan, San Juan City, Metro Manila</u>	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Bldg III	Delivery Term: Within 30 calendar days from receipt of NTP
Date of Delivery: Within 30 calendar days upon receipt of PO	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pcs	Steel Cabinet with Glass Sliding Door • Size: 900 l X 450 w X 740 h mm • Steel Powder Coated off white finish • Intended application: For office use	10	7,300.00	73,000.00

(Total Amount In Words)
Seventy Three Thousand Pesos **73,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: *Galdiza*
SUZETTE O. MALDOZA
Signature over Printed Name of Supplier
4/21/2017
Date

ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by: <u><i>Ignacio</i></u> ESPERANZA D. IGNACIO Chief Accountant	OS No : <u>021611512017-64-000749</u> Amount : <u>₱ 73,000-</u> Date : <u>4/5/2017</u>
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

April 04, 2017

MS. JULIET NALDOZA
CUBIX OFFICE INC.
2nd Floor Unit A., 167 F. Manalo Street, Brgy.
Kabayanan, San Juan City, Metro Manila

Dear **Ms. Naldoza**:

We are pleased to inform you that the project "*Supply and Delivery of Steel Cabinet with Glass Sliding Door*" is hereby awarded to your company in the amount of Seventy Three Thousand Pesos (Php 73,000.00)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service

Jul dzo 4/21/2017
JULIET NALDOZA



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

April 04, 2017

MS. JULIET NALDOZA
CUBIX OFFICE INC.
2nd Floor Unit A., 167 F. Manalo Street, Brgy.
Kabayanan, San Juan City, Metro Manila

Dear Ms. Naldoza:

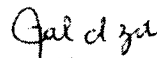
Per attached Purchase Order No. **2017-102**, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of Steel Cabinet with Glass Sliding Door*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service

 4/21/2017
JULIET NALDOZA
Conforme / Date